THE BRIHANMUMBAI ELECTRIC SUPPLY & TRANSPORT UNDERTAKING (of the Brihanmumbai Mahanagarpalika)

Applications are invited for the following posts for appointment on deputation basis initially for a period of three years from Class-I Officers of the State Government/MCGM:-

- Additional General Manager
 Chief Accounts Officer & Financial Advisor
 Chief Manager (Human Resources & Industrial Relations)
 Deputy Chief Manager (Audit)

Designation & No. of Post		Additional General Manager ONE post	Chief Accounts Officer & Financial Advisor ONE post	Chief Manager (Human Resources & Industrial Relations) ONE post	Deputy Chief Manager (Audit) ONE post		
Qualification Prescribed		Possess a – Degree in Electrical, Mechanical, Automobile or Civil Engineering of any Statutory University /Institution or an equivalent qualification. OR A Degree in Arts, Science, Commerce, Management or Law of any Statutory University / Institution or an equivalent qualification. Preferential:- i) A Degree in Management or DBM / MBA and /or ii) A Post-Graduate Degree in any faculty	Possess a – Chartered Accountant or Cost Accountant or a Graduate in Commerce with Accounting & Auditing from a Statutory University/ Institution or holder of an equivalent qualification. Preferential:- A Post-Graduate qualification in Business Management	Possess a – (a) Degree in Arts, Science, Commerce or Management of a Statutory University / Institution or an equivalent qualifications. (b) 2 years full time Post-Graduate Degree in Human Resource Management, Personnel Management or Labour Studies from an Institute of repute and (c) Degree in Law.	Possess a – Chartered Accountant o Cost Accountan or a Graduate ii Commerce (with Accounting & Auditing) of Statutory University/ Institution o holder of all equivalent qualification.		
Experience		of a Statutory University	Possess 10 years	Description of the state of the			
prescribed		Possess 14 years experience of which atleast 4 years should be in a responsible senior administrative / executive position in a large Industrial Organization preferably Electric Supply or Transport Undertaking. He should have adequate knowledge in the application of modern management techniques such as design of M.I.S., stipulation of performance norms, performance budgets, project appraisals, etc.	experience in Accounting and/or Auditing involving work relating to financial Accounts, Management Accounting, Budgetary and Cost Control, Financial Forecasting,	Possess atleast 9 years relevant experience of which atleast 3 years should be in a managerial position in handling Labour & Industrial Relations, Court matters, Manpower Planning, Recruitment, Training & Development Activities, Development of Personnel Management System/s, employees welfare, etc. in a large Industrial organization covered under the Industrial Dispute Act and employing a staff of over 3000. Possess sound knowledge of Industrial and Labour Laws/Regulations especially Maharashtra Industrial Relations Act, 1946 and Industrial Disputes Act, 1947.	Possess 8 year experience of executive posts in Accounting Auditing involving work relating to Financial Accounting, Budgetary and Cost Controfinancial Forecasting, Castetc. of which atleast 3 years should be in responsible position in a large Industrial Organization. Preferential:- Experience in Mechanized Accounting Computer Accounting.		

T	·		,	-	
Designation	:	Additional General	Chief Accounts	Chief Manager	Deputy Chief
&		Manager	Officer & Financial	(Human Resources &	Manager (Audit)
No. of Post			Advisor	Industrial Relations)	
		ONE post	ONE post	ONE post	ONE post
Essential	:	Knowledge of	Knowledge of	Knowledge of	Knowledge of
		Marathi and Hindi	Marathi and Hindi	Marathi and Hindi	Marathi and Hindi
		languages.	languages.	languages.	languages.
Age	:	Not more than 55	Not more than 50	Not more than 50 years of	Not more than 45
_		years of age.	years of age.	age.	years of age.
Pay Scale	:	(Rs.76,700-	(Rs.63,050-	(Rs.61,400 – 1,47,750)	(Rs.58,150 -
& Gross		1,84,250)	1,51,700)	(Approx. Rs.98,000/- per	1,40,300)
Emoluments		(Approx.	(Approx.	(Approx. Rs. 96,000)	(Approx.
Linolaments		Rs.1,23,000/- per	Rs.1,02,000/- per	month)	Rs.92,000/- per
		month).	month).		month).
		monthly.	month).	·	month).
		(Total emoluments	(Total	(Total emoluments includes	(Total emoluments
	1	includes Basic Pay,	emoluments	Basic Pay, Dearness	includes Basic Pay,
		Dearness Allowance,	includes Basic	Allowance, Special Pay,	Dearness
		Special Pay, House	Pay, Dearness	House Rent Allowance,	Allowance, Special
		Rent Allowance,	Allowance, Special	Medical Allowance,	Pay, House Rent
		Medical Allowance,	Pay, House Rent	Telephone Allowance,	Allowance, Medical
-	ŀ	Telephone	Allowance,	Travelling Allowance of	Allowance,
		Reimbursement	Medical	Rs.1400/- per month plus	Telephone
		Allowance, Travelling	Allowance,	free quota of Petrol of 50	Allowance,
		Allowance of	Telephone	Liters per month if a Motor	Travelling
		Rs.1675/- per month	Reimbursement	Car is maintained while	Allowance of
		plus free quota of	Allowance,	performing duties in the	Rs.1475/- per
		Petrol of 65 Liters per	Travelling	Undertaking or Rs.2000/-	month plus free
		month if a Motor Car	Allowance of	per month if Motor Car is	quota of Petrol of
		is maintained while	Rs.1550/- per	not maintained plus	50 Liters per
		performing duties in	month plus free	Provident Fund, Gratuity,	month if a Motor
		the Undertaking or	quota of Petrol of	Leave Travelling Allowance,	Car is maintained
		Rs.2,000/- per month	65 Liters per	Free Travelling on	while performing
and the state of t		if Motor Car is not	month if a Motor	Undertaking's buses and	duties in the
		maintained plus	Car is maintained	Ex-Gratia if declared).	Undertaking or
*		Provident Fund,	while performing		Rs.2000/- per
		Gratuity, Leave	duties in the		month if Motor Car
		Travelling Allowance,	Undertaking or		is not maintained
		Free Travelling on	Rs.2,000/- per		plus Provident
		Undertaking's buses	month if Motor		Fund, Gratuity,
		and Ex-Gratia if	Car is not		Leave Travelling
		declared).	maintained plus		Allowance, Free
			Provident Fund,		Travelling on
		·	Gratuity, Leave		Undertaking's
			Travelling		buses and Ex-
			Allowance, Free		Gratia if declared).
			Travelling on		
			Undertaking's		
	1		buses and Ex-		
			Gratia if		4
	1	<u></u>	declared).		

Other facilities:

- i) <u>Quarters</u>: Suitable residential accommodation would be provided @ 2.5% of Basic Salary, if available. However, in that case no House Rent Allowance will be paid.
- ii) Petrol : Petrol (in addition to free quota of 50 liters) can be drawn on credit at the Undertaking's Petrol Pumps by the Officers' monthly maintaining Motor Cars, the cost being recovered through salary.
- iii) <u>Garaging</u>: Officer's cars are washed, garaged, serviced and repaired in the Undertaking's Workshop at concessional rates.

Applications are invited for the following posts for appointment on deputation basis initially for a period of three years from Class-I Officers of the State Government/MCGM:-

Format of Application

Applications for the Posts of :-1) Additional General Manager

3) Ch	ief Accounts Officer ief Manager (Human puty Chief Manager	Res	ources & In		lations)	Pass	sport size
i)	Full Name in Block: Letters	(Su			ather's/l	Husband's na	ame	-
ii)	Residential Address :_ & Contact No.							
iii)	Date of Birth & Age : (as on 01.02.2022)		······································				· · · · · · · · · · · · · · · · · · ·	
iv)	Adequate knowledge	of La	nguages:				·	
v)	Details of Educational	Qua	lification :-					
	Exam. Passed & Ye	ar	University/ Institution		Date	e of declarat result	ion of	
vi)	Details of Experience	(As o	on 01.02.202	2):				
	Name of the Organization	Po	ost held	Total No. of experier		From	То	
	The above particulars	are	correct to the	e best of my	knowled	lge and belie	ef.	
	:				· · · · · · · · · · · · · · · · · · ·	Signature o	f Applica	ant
NOTE	:							
1.	Officer applying for most through proper attested photocopies etc. and forwarded Undertaking, BEST B 2022 upto 17.00 hrs.	char of conto to hava	nnel. Applicat ertificates/do the Dy.Chie	ions should cuments in s f Manager	be subr support (HR&IR	nitted on a of age, qua), Personne	plain pa lification el Depa	aper alongwit ns, experience artment, BES

2. Incomplete/late applications shall not be accepted.

GENERAL MANAGER

Affix recent