छावनीपरिषदकार्यालय
ब. न. ४०टेम्पलरोड
कामठी, कैन्टोन्मेंट ४४१००१
भारतसरकार, रक्षामंत्रालय

Office of the Cantonment Board
B. No. 40 Temple Road,
Kamptee, Cantonment – 441001
Govt. of India, Ministry of Defence

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No. CBK/ADMIN/Recruitment/2021-22 **Date: 01.08.2021**

Employment Notice

(Last date for receipt of online application is 31.08.2021 till 1500 Hrs. for all below mentioned post)

Applications are invited through online system only by using website/portal **www.canttboardrecruit.org .**

1. **Application :**

Online applications are invited from eligible Indian Citizen/Candidates for the under mentioned post in **Cantonment Board Kamptee (CBK)** for Direct Recruitment of under mentioned categories of posts through recruitment portal i.e. www.canttboardrecruit.org . The online application can be filled-up from **01.08.2021 to 31.08.2021 till 1500 hrs.** Thereafter the website link will be disabled. The candidates are strictly advised to apply online well in advance to avoid rush during closing dates of the submission of online application. No offline applications form will be accepted. The details of vacancy along with pay scale and category reservation is given below-

Sr. No	Post	Pay Scale	Categories of Vacancy	No. of Vacancies
1	Assistant Teacher	S10 : 29200-92300	UR-1	1
2	Safaikarmachari	SI: 15000-47600	OBC-1, ST-1, UR-1	3
3	Male ward servant	SI: 15000-47600	UR-1	1

Critical Dates:-

a. Commencing date of submission of application- 01.08.2021.
b. Last date of receipt of application- 31.08.2021.
c. Last date of taking print out of filled application- 31.08.2021.
d. Download of admit card/ Date of exam and skill test – to be intimated on website portal- **https://www.canttboardrecruit.org/.**

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2. Minimum Essential Qualification :

Sr. No.	Name of post	Minimum Essential Qualification
01	Assistant Teacher	**I.** Passed 12th or equivalent with 50% marks and 02 years Diploma in Elementary Education in accordance with NCTE OR Passed 12th or equivalent with 50% marks and 04 years course in Bachelor of Elementary Education in accordance with NCTE OR Passed 12th or equivalent with 50% marks and Diploma in Education (Special Education) in accordance with Rehabilitation Council of India (RCI) OR Passed 12th or equivalent with 45% marks and Diploma in Technical Education in accordance with NCTE OR Degree with 50% and Bachelor of Education in accordance with NCTE. **II.** Should have Passed CTET (Central Teacher Eligibility Test) / TET (Teacher Eligibility Test) from recognized Govt. Institute. **III.** MSCIT Certificate (has to be submitted within 06 month of joining). **IV.** Candidates with D Ed (Special Education) OR B Ed shall mandatorily undergo a six month Bridge Course in Elementary Education recognized by the NCTE within two years of appointment as primary teacher
02	Safaikarmachari	4th Class Passed
03	Male ward servant	10th Class Passed

3. Age Limit:

Categories of Vacancy	Age as On Closing Date of Application i.e. 31.08.2021
UR	Not less than 18 Years to not more than 25 years
OBC	Not less than 18 Years to not more than 28 years (Only against reserve post of same category vacancy)
SC	Not less than 18 Years to not more than 30 years (Only against reserve post of same category vacancy)
ST	Not less than 18 Years to not more than 30 years (Only against reserve post of same category vacancy)

A. A candidate must have attained the age of 18 years and must not have attained the age of 25 years on the 31st of August, 2021

B. The upper age-limit prescribed above will be relaxable:

   a. up to a maximum of five years if a candidate belongs to a Scheduled Caste or a Scheduled Tribe;

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b. up to a maximum of three years in the case of candidates belonging to Other Backward Classes who are eligible to avail of reservation applicable to such candidates;
c. up to a maximum of five years in the case of ex-servicemen including Commissioned Officers and Emergency Commissioned Officers (ECOs)/ Short Service Commissioned Officers (SSCOs) who have rendered at least five years Military Service as on 31st August, 2021.
d. up to a maximum of five years in the case of ECOs/SSCOs who have completed an initial period of assignment of five years of Military Service as on 31st August, 2021 and whose assignment has been extended beyond five years and in whose case the Ministry of Defence issues a certificate that they can apply for civil employment and that they will be released on three months' notice on selection from the date of receipt of offer of appointment.
e. up to a maximum of 10 years in the case of candidates belonging to Persons with Benchmark Disabilities (PwBD) categories viz.
   I. blindness and low vision;
   II. deaf and hard of hearing;
   III. loco motor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy;
   IV. autism, intellectual disability, specific learning disability and mental illness;
   V. multiple disabilities from amongst person under clauses (i) to (iv) including deaf-blindness.
f. The term Ex-servicemen will apply to the persons who are defined as Ex-servicemen in the Ex-servicemen (Re-employment in Civil Services and Posts) Rules, 1979, as amended from time to time.
g. Notwithstanding the provision of age-relaxation under Para B (e) above, candidates of PwBD category will be considered to be eligible for appointment only if they (after such Medical Examination as the Government or appointing authority, as the case may be, may prescribe) are found to satisfy the requirements of physical and medical standards for the concerned Services to be allocated to the candidates of PwBD category by the Government.

C. The date of birth, accepted by the CBK is that entered in the Matriculation or Secondary School Leaving Certificate or in a certificate recognised by an Indian University as equivalent to Matriculation or in an extract from a Register of Matriculates maintained by a University which extract must be certified by the proper authority of the University or in the Higher Secondary examination certificate or an equivalent examination certificate. The certificate in support of the date of birth is required to be submitted by a candidate only at the time of Written Examination. No other document relating to age like horoscopes, affidavits, birth extracts from Municipal Corporation, Service records and the like will be accepted. Candidate should note that only the date of birth as recorded in the Matriculation or Secondary

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School Leaving Certificate or in an equivalent certificate as mentioned above and issued prior to the date of submission of application will be accepted by the CBK , and no subsequent request for its change will be considered or granted. Candidates should also note that once a date of birth has been submitted by them in the application form and entered in the records of the CBK for the purpose of admission to an Examination, no change will be allowed subsequently or at any other Examination of the CBK on any grounds what so ever

D. Age limit as per existing rules under CFSR 1937 is 18-25 years (age as on 31.08.2021) and age relaxation for Ex-serviceman who has put in not less than 6 months continuous service under the Armed Forces of the Union, shall be allowed to deduct the such period of service from his actual age and if the resultant age does not exceed 28 years, shall be deemed to satisfy the conditions regarding age limit. The age as on last date of receipt of application (online) will be considered. No age relaxation is allowed to SC/ST/OBC candidates applying against unreserved vacancies.

E. Candidate should note that only the date of birth as recorded in the Matriculation/Secondary Examination certificate or an equivalent certificate on the date of submission of application will be accepted by the Cantonment Board Kamptee, and no subsequent request for its change will be considered or granted.

F. Reservation benefits:
    1. Reservation benefit will be available to the OBC/PwBD & Ex-serviceman category candidates in accordance with the instructions/orders/circulars issued from time to time by the Govt.
    2. Candidates who wish to be considered against reserved vacancies and/or to seek age relaxation, must be in possession of relevant certificate issued to them by the competent/notified authority (in prescribed format) on or before the closing date of application; otherwise their claim for OBC/ Persons with Benchmark Disabilities (PwBD) /ex-servicemen shall be rejected.

AGE RELAXATION FOR PwBD AND EX-SERVICEMAN:

Sr No.	Categories	Age relaxation in addition to age limit mentioned under point 02 of this advertisement.
1.	Unreserved	Nil
2.	PwBD	10 years
3.	Ex-Serviceman	Period of military service + 3 years

(Note: - This will be regulated as per DOPT Guidelines.)

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4. **Critical Dates**

Online Application Submission Start Date	Last date & Time of receipt of online Application	Last date to take printout of filled Application	Download of Admit Card
01.08.2021	31.08.2021 up to 03:00 PM	31.08.2021 up to 03:00 PM	To be intimated on Website/Portal

5. **Mode of Applications:** Online applications only, Complete in all respect will be accepted. Any application form received from any other source shall not be entertained and will be summarily rejected.

6. **Detailed Advertisement: -** Detailed Advertisement and other information/updates /corrigendum is available on our website/portal www.canttboardrecruit.org .

7. **Application Fee:** Application fee will be

Sr. No.	Category	Application fee
01	All Category	Rs. 200 (Rs. Two Hundred Only)

The fees to be paid through online payment mode via above said application software only. Application fee once paid shall not be refunded under any circumstances and will not be used for any future recruitment process.

8. **Admit Card / Call Letter**:

Applications will be scrutinized and only eligible candidates would be intimated online at web site/portal www.canttboardrecruit.org about the date, time and venue for conduct of Written Test. Further, the admit card will be generated online for eligible Candidates, which can be downloaded by the candidates. The eligible candidates shall be issued an e-Admit Card 15 days before the commencement of the examination. No Admit Card will be sent by post. Candidates are required to visit our website / portal www.canttboardrecruit.org/ regularly to check any information or any amendments or updates regarding said recruitment and time schedule for written test.

9. **Date, Time & Venue of Written Examination: -** To be published on website www.canttboardrecruit.org.

10. At the time of written test, the Candidates must bring Identity proof and recent passport size photographs with him/her along with original Admit Card, proof of Date of Birth and all education qualification certificates.

11. **Mode of Selection:**

Selection will be subject to the performance of candidate in the under mentioned tests:_

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a) Written Test:- There will be written test and skill test for the selection. The Final selection and merit will be based on written test (The written test will be of 100 marks on the subject of Multiple Choice objective type's questions having duration of 2 hours. The shortlisted candidate must undergo skill test which is passing in nature as per criteria decided by the recruitment authority. Date, Time & Venue for written test will be intimated on our website portal: www.canttboardrecruit.org/ in due course of time.

b) At the time of written test, the candidates must bring proof of Testimonials, Date of Birth and Identity proof and recent passport size photographs with him/her.

c) Written Test – Marks obtained in written test will have 100% weightage in preparing the final merit list. – Written test will comprise of Multiple Choice objective type questions and will be in English/ Hindi only. Answers to the questions will have to be marked on OMR Answer sheet.

d) Penalty for Wrong Answers: Candidates should note that there will be penalty (negative marking) for wrong answers marked by a candidate in the Objective Type Question Papers. There are four alternatives for the answers to every question. For each question for which a wrong answer has been given by the candidate, one-third (0.33) of the marks assigned to that question will be deducted as penalty. If a candidate gives more than one answer, it will be treated as a wrong answer even if one of the given answers happen to be correct and there will be same penalty as above for that question. If a question is left blank i.e. no answer is given by the candidate, there will be no penalty for that question.

e) Skill test: The candidates, who will qualify written test as per criteria set by recruitment committee, will have to appear / undergo for the skill test mandatorily. The qualifying criteria/passing mark/qualifying marks in skill test will be set by recruitment committee. Candidates who will obtain the qualifying/passing marks in the skill test will be considered for final ranking of selection as per marks obtained/Secured by them in Written Examination. The skill test will be of qualifying nature and mark secured in skill test will not be considered for final ranking/selection. The marks obtained in written test only considered for final ranking /selection.

12. Eligibility Criteria –

a. The candidate must be a citizen of India.
b. The candidate must fulfil the educational qualification, age and other requirements as mentioned in this advertisement.

13. General Conditions –

a. The services of the appointed candidate/person will be governed under Cantt fund servant rules 1937, Cantonments act. 2006 and pension rules as amended from time to time by the Central Govt. , which are applicable to employees of Cantt Boards.
b. The post is provisional for a period of 2 years (i.e. The candidate get appointed as probationer to the post)

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c. The applicant can apply through Online only. No application will be entertained after closing date of application; Administration will not be responsible for any technical or other failure.
d. No TA/DA will be paid to the candidates for appearing for the written test.
e. Department reserves the right to postpone/cancel/suspend/terminate the recruitment process without any prior notice/assigning any reason at any stage. No correspondence would be entertained in this regard.
f. If there are two or more candidates in the same category having equal marks in the examination, the candidate older in age get preference.
g. The appointing authority shall draw a reserve waiting list addition to the number of candidates selected as per the notified vacancies. The reserve waiting list shall be valid for a period of one year from the date of declaration of result and the vacancies arising due to non-acceptance of the offer to appointment. Candidates not joining the post after acceptance of appointment of the candidates not being found eligible for appointment after verification of documents/certificates of due to registration of selected candidates within one year of joining the post, the same shall filled up from this reserve waiting list.
h. The Candidates applying for the examination should ensure that they fulfil all eligibility conditions for admission to examination. Their admission to all the stages of the examination will be purely provisional subject to satisfying the prescribed eligibility criteria/conditions. Mere issue of e-Admit Card to the candidate will not imply that his/her candidature has been finally cleared by the Cantonment Board Kamptee. The Cantonment Board Kamptee takes up verification of eligibility conditions with reference to original documents only after the candidate has qualified for Skill Test.
i. All the appointees including in-service candidates shall be governed by the New Pension Scheme (NPS) introduced by Govt. of India.
j. The Cantonment Board reserves the right to place reasonable limit on the total number of candidates to be called for written test/Skill Test.
k. The Cantonment Board reserves the right not to fill up any of the posts advertised without assigning any reason.
l. In case of any dispute, any sue or legal proceeding by or against the Cantonment Board, Courts within whose local Jurisdiction, Headquarter of the Cantonment Board is situated shall have the Jurisdiction.
m. Canvassing in any form will result in cancellation of candidature.
n. The Cantonment Board shall verify the antecedents or documents submitted at any time, at the time of appointment or during the tenure of the service. In case, it is found that any document submitted is fake or the candidate has clandestine antecedents / background and has suppressed the said information, his/ her services shall be terminated forthwith.
o. Applications sent through e-mail/ Post or any other medium other than online form will not be entertained and will get rejected summarily.

14. Documents required at the time of scrutiny of documents along with online generated Applications:

After considering the merit list the shortlisted candidates will be called for verification/ scrutiny of documents. The following original documents/certificates and

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one set of self –attested copies along with hard copy of print out of online application are to be produced at that time. The original documents as mentioned below of the shortlisted candidates will be checked & verified at Cantt. Board Office, Kamptee Cantt and further, the appointing authority will undertake an exercise of verification of character and antecedents of the Candidates. The appointment will be provisional and subject to verification of character and antecedents of the Candidate. Photocopies of following self-attested documents should accompany the application forms:-

a) Computer generated Application form duly signed by the candidate.
b) Certificate of date of birth.
c) Caste Certificate (In case of post for specific category).
d) Two latest coloured passport size Photographs.
e) Certificates of requisite Academic qualification with details marks.

Candidates must carry the Originals & photo copies of all the above documents for verification while appearing for scrutiny of documents. It may be noted that document verification is just another stage in the selection process. Merely being called for Verification of documents does not indicate that his/her name will also appear in the final merit list. Candidature of candidate may be cancelled at any stage of recruitment, in case violation of necessary instruction /conditions /eligibility. Decision of the competent appointing authority would be final with regard to all matters connected with the recruitment including reserve the right to cancellation of recruitment process at any stage and no correspondence in this regard will be entertained.

15. Document required after publication of merit list for final selection – After considering the merit list, the shortlisted candidates will be called for verification/scrutiny of documents, as list given below

a. Computer generated application form duly signed by the candidate.
b. Application Fee Payment Receipt Generated Online
c. Certificate of date of birth.
d. Two latest coloured passport size photographs.
e. Certificates of requisite Academic qualification with detail marks.

16. The original documents and all educational qualification certificates of the shortlisted candidates will be checked and verified at Cantt Board Office, Kamptee Cantt and further, the appointing authority will undertake an exercise of verification of character and antecedents of the Candidates.

17. The appointment will be provisional and subject to verification of Character and antecedents of the Candidate.

18. Candidates must carry the Original and photo copies of all the documents, mentioned below, for verifications while appearing for scrutiny of documents.

19. Rejection.

The following acts/ omission would render a candidate/ application disqualified/ rejected.

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a. Not meeting/Qualifying/Passing the laid down Mandatory Educational Qualification/Standards/Tests.
b. Furnishing of false, inaccurate or tempered information.
c. Obtaining support for his/her candidature through unfair means.
d. Impersonation by any person.
e. Submitting fabricated/false documents.
f. Making statements which are incorrect or false or suppressing material information.
g. Resorting to any other irregular or improper means in connection with his candidature for the selection.
h. Improper/incomplete filling of application form.
i. More than one application submitted for the same post.
j. Recommendation of any kind will lead to disqualification for the post.

20. HOW TO APPLY ONLINE FOR THE POST

a. Before applying, the candidates are advised to go through this advertisement carefully in detail for determining their eligibility as per laid down criteria for the Post.

b. Candidates will be required to complete the Online Application form, the instruction for which is available at the above mentioned site. The time gap to fill complete online application will be 30 minutes.

c. Before starting the filling up of online application, the candidate must have his/her photograph and signature duly scanned in the jpg format of size, mentioned below.

d. The admission at all the stages of the examination will be purely provisional subject to satisfying the prescribed eligibility conditions.

e. Candidates are required to apply online at www.canttboardrecruit.org/ between 01.08.2021 to 31.08.2021 up to 5:00 PM. No other means /mode of application will be accepted. Candidates are required to have valid e-mail id and active mobile number and there should not be any change till the time recruitment procedure is complete.

f. For submission of application, visit the website/ portal at www.canttboardrecruit.org and click on New User Registration.
   i. Select Kamptee from drop down option in the Cantt Board.
   ii. Select the Post of apply from the drop down option.
   iii. Enter your mobile number (working) and click to get OTP.
   iv. You will receive the OTP on your mobile.
   v. Thereafter, fill the OTP and validation code (CAPTCHA) and click on submit.

g. The procedure / steps for filling up of applications online is briefed below ;

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STEP 1 - Submission of applicant's details.
STEP 2 – Uploading of scanned Photograph and signature.
STEP 3 – Payment of application fee online (If applicable).

h. The application shall be treated complete only if all the three mandatory Steps (Step-1, Step-2 and Step-3) are completed successfully.

i. In case a candidate is not able to submit fee by closing date, or the application is otherwise is incomplete, his/her candidature will be summarily rejected.

j. Applicant can view the Application details from the already registered user section available on the home page by providing application number and Email ID. Applicant is required to ensure that photograph and signature is visible and fee status changed to paid otherwise application will be treated as incomplete and summarily rejected.

k. Checklist : Following documents should be kept handy before applying online;
    1. Credit Card/Debit Card/Bank Details.
    2. Scanned image of photograph (JPG format,size between 20-40 KB)
    3. Scanned image of Signature (JPG format size between 10-20 KB).

l. The vacancies advertised are permanent. However there will be a probation period of two years. Decision of the Competent Authority would be final with regard to all matters connected with the Recruitment including cancellation of recruitment process at any stage and no correspondence in this regard will be entertained.

m. After submitting the Online application, the candidates are required to preserve the print out of the finally submitting Online Application for the post applied for.

n. The candidates are advised to submit the online application well in advance without waiting for closing date.

o. Neither the print out nor any document should be sent to this office while applying for the post.

p. Application should avoid submitting multiple applications for said post.

21. Important Instruction –

a. The decision of CEO, Cantonment Board, Kamptee in all matters relating to acceptance or rejection of an application, eligibility/suitability of a candidate shall be final and binding for all the candidates.
b. The candidates should have a valid email ID and a working mobile number for applying for the examination. The applicants are advised not to change the email ID or Mobile number during the process of recruitment. They are also advised not to give mobile number /email id of any unknown person to avoid any complication.
c. Candidate has to give in detail his name, fathers, husbands name, surname, date of

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birth, mobile number, photo, sign etc. basic information.

d. After the examination details regarding marks obtained by each candidate will be put up on the website/ recruitment portal www.canttboardrecruit.org.
e. The applicant can login at any time on website/portal i.e. www.canttboardrecruit.org/ using his/her application number at any time to check any update regarding the examinations.
f. The admit cards of eligible candidates will be uploaded on the website www.canttboardrecruit.org/. The candidates will have to download the admit cards from there only as no hard copy of admit card will be sent to the applicants by post or by email.
g. Any doubts / clarifications regarding the application can be cleared from the office of the Cantonment Board, Kamptee on any working day between working hours.
h. Any corrigendum /changes/ clarification/Modification regarding the examination will only be notified through the website www.canttboardrecruit.org/ and no other medium of giving information to candidates will be incorporated.
i. The exact date of the written test will be updated through the website www.canttboardrecruit.org .
j. All the applicants are required to be present well in advance time on the dated & venue before the commencement of written test. Any delay in presence will be marked as absent.

22. General Instruction For Candidates –

a. The appointing authority makes provisional selection of the candidates on the basis of information provided in the application and document/certificates provided by the candidate at the time of scrutiny and subsequently , the appointing authority verifies and satisfies itself about the authenticity of documents/certificates and eligibility as per the recruitment rules before finally appointing the candidates. Therefore the provisional selection of a candidate confers on him/her no right of appointment unless the appointing authority is satisfied after such inquiry as may be considered necessary that the candidate is suitable in all respect appointment to the post.
b. The services of the selected candidates on appointment will be governed by the provisions of Cantt. Fund servant Rules 1937 as amended from time to time, Cantonments Act and Govt. Instructions issued from time to time.
c. The candidate should not have been convicted by any court of law. Also no disciplinary / vigilance case should be contemplated/pending against the candidates already serving in Govt. organisations.
d. The appointing authority reserves the right to reject the candidature of any ineligible candidate at any stage of recruitment.
e. The appointing authority reserves the right to cancel a part of or entire process of examination or a part of it due to administrative reason(s) and in case of unfair means, cheating or other irregularities/malpractice noticed by the appointing authority. The appointing authority reserves the right to cancel or set up a new examination centre and divert the candidates to appear at the examination centre if

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required.

f. No correspondence in regard to the appointment will be entertained.
g. No representation on any grounds for non-appearance for the written test by the candidates will be entertained and his/her candidature will not be considered in such an eventuality.
h. TA/DA will not be admissible for attending tests as the case may be.
i. The Candidature of the candidate to the written test is entirely provisional and subject to the outcome of any direct/decision/order/pronouncement of court of Law and mere issue of Admit Card or appearance at Examination does not entitle him/her to any claim for the post.
j. The appointing authority reserves the right to cancel or modify the advertisement or part of it any stage. The number of vacancies is provisional and subject to change (increase or decrease)
k. Use of calculator, Laptop, Palmtop, other digital, electronic instrumental/mobile/Cell phone, Paper etc. is not allowed. In case of any candidate found to be in possession of any gadgets/instrument, he/she would be debarred from the examination and legal proceeding will be initiated against the candidates.
l. All the applicants are required to be present well in advance time on the dates and venue before the commencement of written test. Any delay in presence will be marked as absent.
m. The vacancies advertised are provisional and likely to be permanent. In case the vacancy position is reduced to any number, the Board is not liable to compensate the applicant for any consequential damage/loss.
n. The appointing authority reserves the right to cancel any centre of exam and ask the candidates of that centre to appear at another Centre. No request for change in date, time and centre of exam will be accepted under any circumstances.
o. The OMR Answer sheet and Question paper must be handed over to the invigilator after completion of examination as mentioned therein.
p. The candidates should scrupulously follow the instructions given by the centre in charge, invigilators and all examination functionaries at every stage of exam. If a candidate violates the instructions, his/her candidature will be cancelled.
q. The candidate will sign on the admit Card at the prescribed space in the presence of invigilators & thereafter the invigilator will also sign on the Admit Card at the prescribed space. The candidate is also required to sign on the attendance sheet and OMR Sheet in the presence of Invigilator. The invigilator shall also sign on the same at the prescribed space.
r. The OMR Answer sheets will be collected by the invigilator immediately after expiry of prescribed time for examination and will be handed over to the centre in charge.
s. After the examination is over, the candidate should hand over the OMR Answer sheet with question paper to the invigilator before leaving the room. Any candidate who does not return the OMR Answer sheet and question paper or if he/she is found attempting to take the OMR Sheet and question paper outside the examination hall. For any inappropriate behaviour the appointing authority will take further action against him/her as per rules.
t. Candidates are advised not to bring any of the above gadgets in the examination

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centre as no arrangements for keeping any security of these items would be available at the centres.

u. Mobile phones banned:
   1. The use of any mobile phone (even in switched off mode), pager or any electronic equipment or programmable device or storage media like pen drive, smart watches etc. or camera or blue tooth devices or any other equipment or related accessories either in working or switched off mode capable of being used as a communication device during the examination is strictly prohibited. Any infringement of these instructions shall entail disciplinary action including ban from future examinations.
   2. Candidates are advised in their own interest not to bring any of the banned items including mobile phones/pagers to the venue of the examination, as arrangement for safe-keeping cannot be assured.
   3. Candidates are advised not to bring any valuable/costly items to the venue of the examination, as safe-keeping of the same cannot be assured. CBK will not be responsible for any loss in this regard

v. Candidates are required to visit our website www.canttboardrecruit.org regularly to check the latest updates, corrigendum, downloading of admit card, time &date schedule for written test and other information regarding recruitment process.

23. Scheme and syllabus for Written Examination.

a. Syllabus for Written Examination for Assistant Teacher.

The question paper shall be of 02 Hours duration of 100 marks consisting of 100 questions of objective type questions on test of reasoning, quantitative aptitude, general awareness and English language.

Sr. No.	Subject	Language	No. of Question	Total Marks
01	General Intelligence & Reasoning	English/Hindi	50	50
02	English Language and Comprehension		25	25
03	General knowledge/Awareness		25	25
		Total	100	100

General Intelligence & Reasoning:

It would include questions of both verbal and non-verbal type. The test will include questions on analogies, similarities and differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discriminating observation, relationship concepts, arithmetical reasoning, verbal and figure classification, arithmetical number series, non-verbal series etc. The test will also

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include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship, arithmetical computation and other analytical functions, general aptitude i.e. computation of whole numbers, decimals, fractions and relationships between numbers, Percentage. Ratio & Proportion, Square roots, Averages, Interest, Profit and Loss, Discount, Partnership Business, Mixture and Allegation, Time and distance, Time & Work, Basic algebraic identities of School Algebra Trigonometric ratio, Standard Identities, Complementary angles, Heights and Distances, Histogram, Frequency polygon, Bar diagram & Pie chart etc.

English Language & Comprehension:

In addition to the testing of candidates' understanding of the English, its vocabulary, grammar, sentence structure, synonyms, antonyms and its correct usage, etc. his/her writing ability, would also be tested.

General Awareness:

Questions will be designed to test the ability of the candidate's general awareness of the environment around him and its application to society. Questions will also be designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspects as may be expected of an educated person. The test will also include questions relating to India and its Neighboring countries especially pertaining to Sports, History, Culture, Geography, Economic scene, General Polity including Indian Constitution, and Scientific Research etc. These questions will be such that they do not require a special study of any discipline.

b. Syllabus for Written Examination for Male Ward Servant.

The question paper shall be of 02 Hours duration of 100 marks consisting of 100 questions of objective type (multiple choice questions) of the respective discipline as well as questions on test of reasoning, quantitative aptitude, general awareness and English language, sanitation and hygiene

Sr. No.	Subject	Language	No. of Question	Total Marks
01	Syllabus related to sanitation and hygiene	English/Hindi	60	60
02	General Intelligence & Reasoning		20	20
03	English Language and Comprehension		10	10
04	General knowledge/Awareness		10	10
		Total	100	100

Syllabus related To Sanitation and Hygiene:-

Basic question on Food & Nutrition, Environmental Sanitation And Sanitary Engineering, Water Sanitation, Air Sanitation, Refuse Disposal, Night Soil Disposal, Solid

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Waste Disposal, Liquid Waste Disposal, Sewage Disposal, Burial Of Funeral Ground, Soil Sanitation, Sanitation Measures In Fairs, Festivals And Natural calamities –Mass Casualty Disposal, Communicable And Non-Communicable Diseases, Personal Hygiene, Demography And Health Survey, Public Health Administration, Swachcha Bharat Mission, Govt initiative under sanitation.

General Intelligence & Reasoning:

It would include questions of both verbal and non-verbal type. The test will include questions on analogies, similarities and differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discriminating observation, relationship concepts, arithmetical reasoning, verbal and figure classification, arithmetical number series, non-verbal series etc. The test will also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship, arithmetical computation and other analytical functions, general aptitude i.e. computation of whole numbers, decimals, fractions and relationships between numbers, Percentage. Ratio & Proportion, Square roots, Averages, Interest, Profit and Loss, Discount, Partnership Business, Mixture and Allegation, Time and distance, Time & Work, Basic algebraic identities of School Algebra Trigonometric ratio, Standard Identities, Complementary angles, Heights and Distances, Histogram, Frequency polygon, Bar diagram & Pie chart etc.

English Language & Comprehension:

In addition to the testing of candidates' understanding of the English, its vocabulary, grammar, sentence structure, synonyms, antonyms and its correct usage, etc. his/her writing ability, would also be tested.

General Awareness:

Questions will be designed to test the ability of the candidate's general awareness of the environment around him and its application to society. Questions will also be designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspects as may be expected of an educated person. The test will also include questions relating to India and its Neighbouring countries especially pertaining to Sports, History, Culture, Geography, Economic scene, General Polity including Indian Constitution, and Scientific Research etc. These questions will be such that they do not require a special study of any discipline.

c. Syllabus for Written Examination for Safai Karmachari.

The question paper shall be of 02 Hours duration of 100 marks consisting of 100 questions of objective type (multiple choice questions) of the respective discipline as well as questions on test of reasoning, quantitative aptitude, general awareness.

Sr. No.	Subject	Language	No. of Question	Total Marks

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01	Syllabus related to sanitation and hygiene	English/Hindi	60	60
02	General Intelligence & Reasoning		20	20
03	General knowledge/Awareness		20	20
		Total	100	100

Syllabus related To Sanitation and Hygiene:-

Basic question on Food & Nutrition, Environmental Sanitation And Sanitary Engineering, Water Sanitation, Air Sanitation, Refuse Disposal, Night Soil Disposal, Solid Waste Disposal, Liquid Waste Disposal, Sewage Disposal, Burial Of Funeral Ground, Soil Sanitation, Sanitation Measures In Fairs, Festivals And Natural calamities –Mass Casualty Disposal, Communicable And Non-Communicable Diseases, Personal Hygiene, Demography And Health Survey, Public Health Administration, Swachcha Bharat Mission, Govt initiative under sanitation.

General Intelligence & Reasoning: It would include questions of both verbal and non-verbal type. The test will include questions on analogies, similarities and differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discriminating observation, relationship concepts, arithmetical reasoning, verbal and figure classification, arithmetical number series, non-verbal series etc. The test will also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship, arithmetical computation and other analytical functions, general aptitude i.e. computation of whole numbers, decimals, fractions and relationships between numbers, Percentage. Ratio & Proportion, Square roots, Averages, Interest, Profit and Loss, Discount, Partnership Business, Mixture and Allegation, Time and distance, Time & Work, Basic algebraic identities of School Algebra Trigonometric ratio, Standard Identities, Complementary angles, Heights and Distances, Histogram, Frequency polygon, Bar diagram & Pie chart etc.

General Awareness: Questions will be designed to test the ability of the candidate's general awareness of the environment around him and its application to society. Questions will also be designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspects as may be expected of an educated person. The test will also include questions relating to India and its Neighbouring countries especially pertaining to Sports, History, Culture, Geography, Economic scene, General Polity including Indian Constitution, and Scientific Research etc. These questions will be such that they do not require a special study of any discipline.

24. Abbreviations used:-

CBK- Cantonment Board Kamptee
UR- Unreserved
OBC -Other Backward Classes

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SC- Scheduled caste
ST- Scheduled Tribe
OTP -One Time Password
PwBD- Persons with Benchmark Disabilities
OMR -Optical Mark Recognition
TA/DA -Travelling Allowance/Dearness Allowance

25. In case of any guidance / information/ clarification regarding their application, candidature etc. Candidates can contact on following:-

CHIEF EXECUTIVE OFFICER
Office of Cantonment Board Kamptee
Cantt Ph No: 07109-288228
Fax: 07109-286869
E-mail ID -cbkampteerecruitment2021@gmail.com.

Abhijit Sanap
Chief Executive Officer
Cantonment Board Kamptee.

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